



Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility
Inter-institutional agreement 2014-2021
between programme countries

The Institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website
Uniwersytet w Białymstoku University of Białystok	PL BIALYST04	Administrative contact: International Programmes and Relations Office erasmus@uwb.edu.pl, incoming@uwb.edu.pl Phone/Fax: +48 857457089 Erasmus Institutional Coordinator: dr hab. Anna Piszcz, piszcz@uwb.edu.pl	http://www.uwb.edu.pl (English version)
		Departmental contact: Faculty of Pedagogy and Psychology Coordinator: Emilia Żytkiewicz-Płońska, MA Tel. + 48 85 745 74 03, Fax: + 48 85 745 73 95 pip.erasmus@uwb.edu.pl	
Itä-Suomen yliopisto (University of Eastern Finland)	SF KUOPIO12	Administrative contact: Ms. Mia Laurila Tel. +358 2944 58194 mia.laurila@uef.fi	www.uef.fi
		Departmental contact: Ms. Tiitta Kettukangas, School of Applied Educational Science and Teacher Education, Savonlinna Campus, P.O.Box 86, FI-57101 Savonlinna Tel. +358 294 45 26 30 tiitta.kettukangas@uef.fi	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Area code [ISCED]	Subject area name	Study cycle 1 st , 2 nd , 3 rd	Number of student mobility periods	
					Student Mobility for Studies Students x months	Student Mobility for Traineeships Students x months
FI	PL	011	Education	1 st	2x4,5	
PL	FI	011	Education	1 st	2x5	
FROM	TO	Area code [ISCED]	Subject area name	Number of staff mobility periods		
				Staff Mobility for Teaching Weeks x hours	Staff Mobility for Training Weeks	
FI	PL	011	Education	1x8		
PL	FI	011	Education	1x8		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution	Area code [ISCED]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
PL BIALYST04		Polish	English	B1	B2
SF KUOPIO12	011	English	Finnish	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

PL BIALYST04:

Not all of University buildings have the infrastructure to welcome students with disabilities. Please contact International Programmes and Relations Office in order to get more information. Applicants with special needs will be contacted before the final approval of the acceptance. Final decision depends on extra services/ facilities available.

SF KUOPIO12:

- www.uef.fi/international

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term* [month]	Spring term* [month]
PL BIALYST04	June 30 th	November 30 th
SF KUOPIO12	15 April (nomination by e-mail) 30 April (online)	15 September (nomination by e-mail) 30 September (online)

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 8 (eight) weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 (five) weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

PL BIALYST04 - <http://uwb.edu.pl/> (English version)

In case of additional questions, please contact Erasmus Coordinator.

SF KUOPIO12: <http://www.uef.fi/en/studies/credits-and-grades>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
PL BIALYST04	incoming@uwb.edu.pl +48 85 7457089, +48 85 7457051	http://uwb.edu.pl/erasmus.php
SF KUOPIO12	international@uef.fi Tel. +358 2944 58065/58170	http://www.uef.fi/en/studies/new-students

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and

Information sources:

Institution	Contact details (email, phone)	Website for information
PL BIALYSTO4	Incoming@uwb.edu.pl +48 85 7457089, +48 85 7457051	http://uwb.edu.pl/erasmus.php
SF KUOPIO12	International@uef.fi Tel. +358 2944 58065/58170	http://www.uef.fi/en/studies/new-students


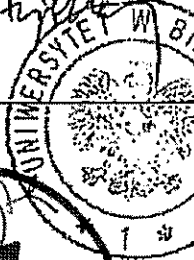


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details (email, phone)	Website for information
PL BIALYSTO4	Incoming@uwb.edu.pl +48 85 7457089, +48 85 7457051	http://uwb.edu.pl/erasmus.php
SF KUOPIO12	opiskelija-asunnot@joensuu.fi asiakaspalvelu@kuopas.fi sao@yhjs.fi	http://www.joensuu.fi/en/ http://www.kuopas.fi http://www.sao.fi

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ¹
PL BIALYSTO4	prof. Beata Godlewska-Żyłkiewicz Vice-Rector for Research and International Relations	30. 12. 2013	 
SF KUOPIO12	Prof. Markku Filppula, Dean of Philosophical Faculty	24/1/2014	 

¹ Scanned signatures are accepted