

# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1

### Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

1

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

#### **Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

---

<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

## Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	X [2023/2024]	[2022]
End of validity	X [2028/2029]	[2027]

\* One of the two options should be selected.

## A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites (General/Faculties/ Course catalogue)
<p><b>Universidad de Córdoba</b> Represented by Prof. Manuel Torralbo Rodríguez</p> <p>Address : Rectorate. Avda. Medina Azahara, 5. 14071. Córdoba (Spain)</p> <p>Faculty of Education Sciences and Psychology</p>	E CORDOBA 01	<p><b>Institutional Coordinator Prof. Francisco Javier Ávila López</b> Director of Internationalisation and Mobility Programmes Tel.: +34 957212552 Email: <a href="mailto:dg.internacional@uco.es">dg.internacional@uco.es</a> <a href="mailto:erasmus.estudios@uco.es">erasmus.estudios@uco.es</a> <a href="mailto:movilidad.convenios@uco.es">movilidad.convenios@uco.es</a></p> <p><b>Academic Coordinator Prof. Silvia Abad Merino</b> Mobility Coordinator at Faculty of Education Sciences and Psychology Tel.: +34 957218952 Email: <a href="mailto:rel_institucionales_fce@uco.es">rel_institucionales_fce@uco.es</a></p>	<p><a href="http://www.uco.es">http://www.uco.es</a> <a href="http://www.uco.es/internacional/extranjeros/es/destacado-courses#courses">http://www.uco.es/internacional/extranjeros/es/destacado-courses#courses</a> <a href="http://www.uco.es/internacional/extranjeros/es/destacado-courses#courses">http://www.uco.es/internacional/extranjeros/es/destacado-courses#courses</a> <a href="http://www.uco.es/educacion/es/movilidad">http://www.uco.es/educacion/es/movilidad</a></p>
<p>UNIVERSITY OF BIALYSTOK FACULTY OF EDUCATION</p>	PL BIALYSTO4	<p>International Cooperation Office <a href="mailto:erasmus@uwb.edu.pl">erasmus@uwb.edu.pl</a>, <a href="mailto:incoming@uwb.edu.pl">incoming@uwb.edu.pl</a> Phone/Fax: +48 857457089 Erasmus Institutional Coordinator:</p>	<p><a href="http://uwb.edu.pl/international-cooperation-office">http://uwb.edu.pl/international-cooperation-office</a> (English version)</p>

<sup>2</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p><b>dr hab. Anna Piszcz,</b> <b>prof. UWB</b> <a href="mailto:piszcz@uwb.edu.pl">piszcz@uwb.edu.pl</a></p> <p>Departmental Coordinator: for staff <b>dr Agata Butarewicz- Głowacka</b> <a href="mailto:a.butarewicz@uwb.edu.pl">a.butarewicz@uwb.edu.pl</a></p> <p>for students <b>mgr Anna Marta Dziejma</b> <a href="mailto:noe.international@uwb.edu.pl">noe.international@uwb.edu.pl</a></p>	
--	--	--	--

## B. Mobility numbers<sup>3</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional)+	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]	Student Mobility for Traineeships (optional)* [total number of months]
E CORDOB A01	PL BIALYSTO 4	0111	Education science		1 <sup>st</sup>	7	7 x 10 = 70	-----	-----
PL BIALYSTO 4	E CORDOB A01	0111	Education science		1 <sup>st</sup>	7	7 x 10 = 70	-----	-----

### Short-term blended mobility option for students

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days.]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
E CORDOB A01	PL BIALYSTO 4	0111		5	25	Upon individual agreement	Upon individual agreement
PL BIALYSTO 4	E CORDOB A01	0111		5	25	Upon individual agreement	Upon individual agreement

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional : Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E CORDOBA01		Spanish		B1	B2
PL BIALYSTO4		ENGLISH		B2	B2

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
E CORDOBA01	May, 31 <sup>st</sup>	November, 30 <sup>th</sup>
PL BIALYSTO4	May 31 <sup>st</sup>	October 31 <sup>st</sup>

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
E CORDOBA01	June, 30 <sup>th</sup>	December, 31 <sup>st</sup>
PL BIALYSTO4	June 15 <sup>th</sup>	November 15 <sup>th</sup>

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
E CORDOBA01		<a href="http://www.uco.es/internacional/extranjeros/en/how-to-register">http://www.uco.es/internacional/extranjeros/en/how-to-register</a>
PL BIALYSTO4		<a href="https://uwb.edu.pl/application-process">https://uwb.edu.pl/application-process</a>

## E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
E CORDOBA01	-	-	-
PL BIALYSTO4	-	-	-

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
E CORDOBA01	- Reduced mobility - Hearing impairments - Visual impairments		Psychology service: <a href="mailto:atencionpsicologica@uco.es">atencionpsicologica@uco.es</a>  Inclusive service: <a href="mailto:atencioninclusiva@uco.es">atencioninclusiva@uco.es</a>	<a href="http://www.uco.es/servicios/sad/">http://www.uco.es/servicios/sad/</a>
PL BIALYSTO4	- Reduced mobility - Hearing impairments - Visual impairments		dr Patrycja Goryń – Representative of the Rector for persons with disabilities 85 745 78 89 (780 203 071) <a href="mailto:biuro.pelnomocnikaon@uwb.edu.pl">biuro.pelnomocnikaon@uwb.edu.pl</a>	

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CORDOBA 01	A) Residence Hall: <a href="mailto:alojamiento@uco.es">alojamiento@uco.es</a>  B) Local mentors for international students will provide the necessary support to find accommodation: <a href="mailto:tutora.movilidadfce@uco.es">tutora.movilidadfce@uco.es</a>	<a href="http://www.uco.es/servicios/alojamiento/">http://www.uco.es/servicios/alojamiento/</a> <a href="http://www.uco.es/servicios/informacion/alojamiento/alojamiento.html">http://www.uco.es/servicios/informacion/alojamiento/alojamiento.html</a>
PL BIALYSTO4	<a href="mailto:incoming@uwb.edu.pl">incoming@uwb.edu.pl</a> +48 85 7457051, +48 85 7457089	<a href="http://uwb.edu.pl/international-cooperation-office">http://uwb.edu.pl/international-cooperation-office</a> (English version)

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and

information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
E CORDOBA 01	<a href="mailto:tutora.movilidadfce@uco.es">tutora.movilidadfce@uco.es</a>	<a href="http://www.uco.es/internacional/extranjeros/es/visados/">http://www.uco.es/internacional/extranjeros/es/visados/</a>
PL BIALYSTO4	<a href="mailto:incoming@uwb.edu.pl">incoming@uwb.edu.pl</a> +48 85 7457051, +48 85 7457089	<a href="http://uwb.edu.pl/international-cooperation-office">http://uwb.edu.pl/international-cooperation-office</a> (English version)

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
E CORDOBA 01	<a href="mailto:tutora.movilidadfce@uco.es">tutora.movilidadfce@uco.es</a>	<a href="https://www.uco.es/servicios/sega/informacion-general/seguro-complementario-de-accidentes">https://www.uco.es/servicios/sega/informacion-general/seguro-complementario-de-accidentes</a>
PL BIALYSTO4	<a href="mailto:incoming@uwb.edu.pl">incoming@uwb.edu.pl</a> +48 85 7457051, +48 85 7457089	<a href="http://uwb.edu.pl/international-cooperation-office">http://uwb.edu.pl/international-cooperation-office</a> (English version)

### **4. Additional information**





<b>Receiving institution</b> [Erasmus code]	<b>Information on recognition process / other useful information:</b>	<b>Contact details</b> (email, phone)	<b>Website for information</b>
E CORDOBA 01	ECTS Guide	<a href="mailto:tutora.movilidadfce@uco.es">tutora.movilidadfce@uco.es</a>	<a href="http://www.uco.es/internacional/extranjeros/en/erasmus">http://www.uco.es/internacional/extranjeros/en/erasmus</a>
PL BIALYSTO4			<a href="http://uwb.edu.pl/grading-system">http://uwb.edu.pl/grading-system</a>

### **Termination of the agreement**



In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
E CORDOBA01	Dr. Javier Ávila Director General de Internacionalización y Programas de Movilidad	06/10/23	 
PL BIALYSTOK4	Prof. dr hab. Izabela Świącicka Vice-Rector for research and international cooperation	06.10.2023	 

<sup>5</sup> Scanned signatures are accepted