



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2020-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details ² (email, phone) | Website (eg. of the course catalogue) |
|---|--------------|---|--|
| University of Białystok | PL BIALYST04 | International Cooperation Office erasmus@uwb.edu.pl , incoming@uwb.edu.pl Phone/Fax: +48 857457089 Erasmus Institutional Coordinator: dr hab. Anna Piszcz, prof. UWB piszcz@uwb.edu.pl Departmental Coordinator: dr Tomasz Prymak t.prymak@uwb.edu.pl | http://uwb.edu.pl/international-cooperation-office (English version) |
| UNIVERSIT A' DEGLI STUDI DI GENOVA | I GENOVAOI | Dott .ssa Maria Traino Area didattica - Settore Mobilità Internazionale Piazza della Nunziata 6 16124 - Genova , Italy Tel. +390102099545 Fax +390102095012 Email: coopint@unige .it | http://www.unige.it/ |

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Study cycle [short cycle, 1 st , 2 nd or 3 rd] * | Number of student mobility periods | |
|---|---|-----------------------------------|------------------------|--|--|--|
| | | | | | Student Mobility for Studies [total number of the study periods or average duration*] | Student Mobility for Traineeships * |

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

| | | | | | | |
|--------------|--------------|------|---|-----|-----|--|
| PL BIALYST04 | I GENOVAOI | 0113 | Teacher training without subject specialization | 1st | 1XS | |
| I GENOVAOI | PL BIALYST04 | 0113 | Teacher training without subject specialization | 1st | 1XS | |
| PL BIALYST04 | I GENOVAOI | 0113 | Teacher training without subject specialization | 2nd | 1XS | |
| I GENOVAOI | PL BIALYST04 | 0113 | Teacher training without subject specialization | 2nd | 1XS | |

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|---|---|--------------------------------|---|---|-------------------------------|
| | | | | Staff Mobility for Teaching [total number of days of teaching periods or average duration *] | Staff Mobility for Training * |
| PL BIALYST04 | I GENOVAOI | 0113 | Teacher training without subject specialization | 1 X 5 days (8 hours) | |
| I GENOVAOI | PL BIALYST04 | 0113 | Teacher training without subject specialization | 1 X 5 days (8 hours) | |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ⁴ | |
|---|---------------------------|---------------------------|--|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| PL BIALYST04 | | Polish for all programs | English for courses offered to exchange students | English B1 | English B2 |
| I GENOVAOI | | ITALIAN | ENGLISH | B1 - B1 | B1 - B2 |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

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Local mentors will help incoming students with practical issues like opening a bank account, registration procedures etc.

Applicants with special needs will be contacted before the final approval of the acceptance. Final decision depends on extra services/ facilities available. Please contact International Cooperation Office in order to get more information.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|-------------------------|---------------------------|
| PL BIALYST04 | June 30 th | November 30 th |
| I GENOVAOI | June 30 th | November 30 th |

2. The receiving institution will send its decision within **six weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than **four weeks** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

PL BIALYST04 - <http://uwb.edu.pl/grading-system> (English version)

In case of additional questions, please contact Erasmus Coordinator.

I GENOVA01 *Passing grades for each course or educational activity can range from 18 to 30. The highest possible grade is 30 cum laude. For some courses and activities there is no grade but only pass or approved.*

The final grade can range from 66 to 110. The highest possible grade is 110 cum laude.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------|---|--|
| PL BIALYST04 | incoming@uwb.edu.pl +48 85 7457051, +48 85 7457089 | http://uwb.edu.pl/international-cooperation-office (English version) |
| I GENOVA01 | INCOMING STUDENTS Servizio Internazionalizzazione (Internationalization Service) Settore Mobilità Internazionale (International Mobility Office) Piazza della Nunziata 6 - 2nd floor 16124 Genoa Italy Fax +39 010 209 5012 Tel. +39 010 209 9545 | http://www.studenti.unige.it/areaint/foreignstudents/erasmus/english/ "Information on how to get invitation letter for visa applications" |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------|---|--|
| PL BIALYST04 | incoming@uwb.edu.pl +48 85 7457051, +48 85 7457089 | http://uwb.edu.pl/international-cooperation-office (English version) |
| I GENOVA01 | Liability insurance n. 151189675, exp. 30/06/2020, taken out with the company UNIPOL-SAI, div. La Fondiaria | For information on Health Assistance consult http://www.studenti.unige.it/sass/en/health |



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------|---|--|
| PL BIALYST04 | incoming@uwb.edu.pl +48 85 7457051, +48 85 7457089 | http://uwb.edu.pl/international-cooperation-office (English version) |
| I GENOVA01 | SASS OFFICE (International Students Office) Piazza della Nunziata 6, 1st floor Tel: +39 010 209 51525 Fax: +39 010 209 51527 e-mail: sass@unioe.it | |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ⁵ |
|-------------------------------|---|--------------|--|
| PL BIALYST04 | Prof. dr hab. Izabela Świącicka Vice-Rector for research | | |
| I GENOVA01 | Prof. Andrea TRUCCO Pro Rettore per le Relazioni Internazionali | 07 NOV. 2019 |   |

⁵ Scanned signatures are accepted